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Minutes of the Synopsis Presentation

Ref: PMIST/ Year/ Dept. / Office Note No. / Date:

Respected sir,

Doctoral Committee Meeting for Synopsis presentation entitled “.....” by the Research scholar Mr/Ms..... (Reg.No:) was held at (venue) on (date). Herewith, the copy of the comments made by the External Examiner and Doctoral Committee members has been enclosed for your kind perusal. The committee has recommended / not recommended for the submission of Synopsis and thesis by the scholar within the stipulated time frame

Suggestions by the members:

(If necessary, additional sheets may be attached)

**External Examiner
Name:**

**Research Supervisor
Name:**

**DC Member I
Name:**

**DC Member II
Name:**

**DC Member III
Name:**

**Research Supervisor
Name:
Recognition No.**

**(if Applicable)
Co-Research Supervisor
Name:**

Remarks:

Date:

HOD/xxxx

Remarks:

Date:

Dean (XXXX)

Remarks:

Date:

Dean (Research)

VC's Approval